

SDS Training has successfully been awarded short-course training subsidies for the Civil and Building Program for the funding period (October 01<sup>st</sup> 2025 – September 30<sup>th</sup> 2026).

**Please send completed form with required evidence to: [enquiries@sdstraining.edu.au](mailto:enquiries@sdstraining.edu.au)**

**CSQ Application Form and ALL Evidence must be submitted and approved PRIOR to course commencement – application for CSQ Subsidy will not be accepted on the day or subsequent to the commencement of training.**

SECTION 1			
MANDATORY PRE - ELIGIBILITY QUESTIONS – <i>Select Yes or No to each of these</i>			
Yes	No	I am currently employed by and/or contracted to a Registered Training Organisation	
Yes	No	I am currently enrolled and/or participating in a Queensland Secondary School Program	
Yes	No	I am have accessed eight (8) short courses in total under the CSQ Short Course funding contract during the period of 1/10/2025 to 30/09/2026.	
Yes	No	I have accessed funding for 3 HRW Licence Units and/or 3 MPO Units under the CSQ Short Course funding contract during the period of 1/10/2025 to 30/09/2026.	
Yes	No	I am seeking Verification of Competency.	
Yes	No	I am an employee of an Authority (Not including local Councils)	
Yes	No	<b>High Risk Training– Obtaining a Licence (if applicable)</b> I intend to obtain the relevant licence for the category chosen in application.	
<b>** IF YOU HAVE SELECTED YES TO ANY OF THE ABOVE QUESTIONS, PLEASE CONTACT US ON 1300 000 737 PRIOR TO CONTINUING**</b>			
PARTICIPANT DETAILS:			
Full Name:			Date of Birth:
Phone Number:			Email:
Address:			
SECTION 2			
FUNDING ELIGIBILITY: <i>(please select appropriate response/s)</i>			
<b>I currently hold</b>	Australia/NZ Citizenship <input type="checkbox"/>	Australian Permanent Residency <input type="checkbox"/>	A Visa holder with relevant permission to work & I have been employed in the Building Construction Industry for a period of 6mths or more <input type="checkbox"/>
<b>**MANDATORY SUPPORTING EVIDENCE REQUIRED**</b>			
<b>Right to Work in Australia Evidence</b>	(1) One Required	<input type="checkbox"/> Green Medicare Card (Current) or My.gov – Medicare snapshot <input type="checkbox"/> Australian or New Zealand Passport ( <i>up to 6 months after expiry</i> ) <input type="checkbox"/> Australian or New Zealand Full Birth Certificate or Extract - a <i>commemorative birth certificate cannot be accepted</i>	
<b>Participant is 15 years or older</b>	(1) One Required	<input type="checkbox"/> Australian or New Zealand Full Birth Certificate or Extract - a <i>commemorative birth certificate cannot be accepted</i> <input type="checkbox"/> Qld Government issued photo identification card.	
<b>Visa Holder with Relevant Permission to Work in Aust. &amp; who has been working in the Qld. Building &amp; Construction Industry 6months or more</b>		Employer Letter on letterhead, dated and signed by the employer which confirms: <ol style="list-style-type: none"> <li>The participant has the right to work in Australia and undertake study <b>and</b></li> <li>The visa number <b>and</b></li> <li>The participant has been employed for 6 months or more <b>and</b></li> <li>States the role of the participant <b>and</b></li> </ol>	

		<p>e) A list of the participants duties that demonstrates substantial engagement in the Queensland Building and Construction Industry. An international student visa is not eligible</p>
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**SECTION 3**

<b>I am</b> (MUST SUPPLY EVIDENCE TO MATCH, AS OUTLINED BELOW)	Currently Employed in QLD <input type="checkbox"/>	Currently Unemployed <input type="checkbox"/>	Self Employed in QLD <input type="checkbox"/>
<b>Permanently work in Queensland – Currently Employed</b>	(1) One Required	<input type="checkbox"/> Employer letter (on letter head and signed by the employer) confirming employment, role and duties demonstrating substantial (new construction works) engagement by task in the Building and Construction industry. <input type="checkbox"/> Statutory Declaration providing the same details as if of an employee letter - employment including role and duties within the Building and Construction Industry.	
<b>Permanently work in Queensland – Self Employed</b>	Required	<input type="checkbox"/> ABN/ACN An official copy of registration showing ownership <input type="checkbox"/> Statutory Declaration providing details of employment including role and duties within the Building and Construction Industry.	
<b>Unemployed eligible worker</b> (unemployed for a period not greater than 6 Months who would otherwise meet the requirements of an Eligible Worker)	Required	<input type="checkbox"/> Statutory Declaration providing details of employment including role, duties within the Building and Construction Industry. Must state how long participant been unemployed for.	

**EMPLOYMENT DETAILS**

I am employed in the Building and Construction Industry as defined by CSQ OR in the last SIX (6) months I have been employed in the Building and Construction Industry as defined by CSQ	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Name of Employer		
Employer ABN		Dates of Employment
Job Title		Start
		Finish (if applicable)

**SECTION 4**

**PARTICIPANT DECLARATION**

<input type="checkbox"/>	I declare that the information and supporting documentation provided is true and correct to the best of my knowledge. I understand it is a serious offence to provide false or misleading information.
<input type="checkbox"/>	I declare that I have not previously completed the Unit of Competency /ies or Qualification that I am requesting funding for and accept that I will be responsible for payment of ALL course fees where it is proven that false or misleading information has been provided.
<input type="checkbox"/>	I hereby give permission for SDS Training to conduct a DETConnect check.
<input type="checkbox"/>	I hereby give permission for CSQ to contact me for the purposes of including but not limited to, a review and destination survey as well as current and future CSQ products and services.
<input type="checkbox"/>	I have read the "Student Handbook" and any relevant information associated with the CSQ Funding as found at <a href="https://sdstraining.edu.au/">https://sdstraining.edu.au/</a>
<input type="checkbox"/>	I acknowledge and agree to the terms and conditions of this program, including but not limited to enrolment, training, assessment, fees and cancellation.
<input type="checkbox"/>	I hereby give permission for SDS Training to validate my Apprenticeship/Traineeship status (if applicable)
<input type="checkbox"/>	I acknowledge CSQ subsidy will only apply to competent outcomes achieved within the contract period or until the contract funding has been exhausted. If I do not achieve competency prior to the expiration of either date or contract funds, I agree to pay SDS Training for the full costs of training.
<input type="checkbox"/>	<b>CSQ Funding Reminder:</b> I acknowledge to access CSQ funding, all eligibility forms and required evidence must be submitted <i>at least 5 business days</i> prior to the course start date. If documentation is not submitted and eligibility is not approved by the day of training, the course will revert to a full fee-for-service model and will be invoiced at the full cost in-line with the cancellation policy.

A valid Credit Card or Purchase Order is required to secure your booking, for use in the event that competency is not achieved at the time of assessment.

Credit Card Type	Visa	Mastercard
Credit Card Number		
Credit Card Expiry Date		CVC No
<i>I authorise SDS Training to process my credit card for the balance of the course fee that I have not yet achieved competency in.</i>		
Cardholder Name		
Cardholder Signature		

Company Name		ABN	
Authorised Person Name		PO #	
Authorised Amount:	\$	This amount is the balance of the course fee not already paid.	
Authorised Signature		Date	

<b>Participant Signature</b>	
<b>Participant Name</b>	
<b>Date</b>	

For Office Use			
Date Application Received	Eligible		Notes/Comments
Compliance Check	Yes	No	
Section 1 -			
Section 2			
Section 3			
Section 4			
Funding Applied to Course			
Co-Contribution Invoice Raised and Sent			
Internal CSQ Spreadsheet Updated			
Staff Member Name/Initials		Date	

Students can undertake a maximum of eight (8) competencies in the Short Course Program including no more than 3 HRW Licences and no more than 3 MPO units.

### Short Courses – Civil

Please indicate which courses you would like to participate in - **Maximum of 3 HRW Licence units can be chosen.**

<i>COURSE CODE</i>	<i>COURSE TITLE</i>	<i>INTEREST</i>	<i>PARTICIPANT CO-CONTRIBUTION &amp; ADMIN FEE PAYABLE*</i>	<i>CSQ SUBSIDISED AMOUNT</i>
<b>RIICBS203E</b>	<i>Safely Handle Bituminous Materials</i>	<input type="checkbox"/>	\$125.00	\$400.00
<b>RIICCM202E</b>	<i>Identify, locate and protect underground services</i>	<input type="checkbox"/>	\$73.00	\$250.00
<b>RIICOM301E</b>	<i>Communicate Information</i>	<input type="checkbox"/>	\$58.00	\$250.00
<b>RIIHAN301E</b>	<i>Operate elevating work platform</i>	<input type="checkbox"/>	\$124.00	\$300.00
<b>RIIHAN309F^</b>	<i>Conduct telescopic materials handler operations</i>	<input type="checkbox"/>	\$210.00	\$600.00
<b>RIIHAN311F^</b>	<i>Conduct operations with integrated tool carrier</i>	<input type="checkbox"/>	\$200.00	\$550.00
<b>RIIMPO316E^</b>	<i>Conduct Self Propelled Compactor Operations</i>	<input type="checkbox"/>	\$106.00	\$450.00
<b>RIIMPO317F</b>	<i>Conduct roller operations</i>	<input type="checkbox"/>	\$250.00	\$550.00
<b>RIIMPO318F</b>	<i>Conduct civil construction skid steer loader operations</i>	<input type="checkbox"/>	\$325.00	\$550.00
<b>RIIMPO319E</b>	<i>Conduct backhoe/loader operations</i>	<input type="checkbox"/>	\$375.00	\$550.00
<b>RIIMPO320F</b>	<i>Conduct civil construction excavator operations</i>	<input type="checkbox"/>	\$375.00	\$550.00
<b>RIIMPO321F</b>	<i>Conduct civil construction wheeled front end loader operations</i>	<input type="checkbox"/>	\$325.00	\$550.00
<b>RIIMPO322E^</b>	<i>Conduct Civil Construction Tracked Front End Loader Operations</i>	<input type="checkbox"/>	\$325.00	\$550.00
<b>RIIMPO323E^</b>	<i>Conduct civil construction dozer operations</i>	<input type="checkbox"/>	\$375.00	\$550.00
<b>RIIMPO324F^</b>	<i>Conduct civil construction grader operations</i>	<input type="checkbox"/>	\$1,495.00	\$550.00

<b>RIIMPO325E^</b>	<i>Conduct civil construction scraper operations</i>	<input type="checkbox"/>	\$345.00	\$550.00
<b>RIIMPO326E^</b>	<i>Conduct water vehicle operations</i>	<input type="checkbox"/>	\$195.00	\$500.00
<b>RIIMPO337E^</b>	<i>Conduct articulated haul truck operations</i>	<input type="checkbox"/>	\$181.00	\$650.00
<b>RIIMPO338E^</b>	<i>Conduct rigid haul truck operations</i>	<input type="checkbox"/>	\$181.00	\$650.00
<b>RIIRIS301E</b>	<i>Apply Risk Management Processes</i>	<input type="checkbox"/>	\$150.00	\$250.00
<b>RIIWHS202E</b>	<i>Enter and work in confined spaces</i>	<input type="checkbox"/>	\$50.00	\$250.00
<b>RIIWHS204E</b>	<i>Work safely at heights</i>	<input type="checkbox"/>	\$50.00	\$250.00
<b>RIIWMG203E</b>	<i>Drain and dewater civil construction site</i>	<input type="checkbox"/>	\$0.00	\$250.00

***^ In most cases SDS Training can supply Plant and Equipment however depending upon the Plant, Equipment, Location etc we may not be able to provide all. Please discuss this your SDS representative.***

**Students can undertake a maximum of eight (8) competencies in the Short Course Program including no more than 3 HRW Licences and no more than 3 MPO units.**

### Short Courses – General

Please indicate which courses you would like to participate in - **Maximum of 3 HRW Licence units can be chosen.**

**Table A – High Risk Licences requiring WHSQ Assessment**

COURSE CODE	COURSE TITLE	INTEREST	*PARTICIPANT CO-CONTRIBUTION /ADMIN FEE	CSQ SUBSIDISED AMOUNT (REBATE)	TOTAL AMOUNT
CPCCLDG3001^	Licence to perform dogging	<input type="checkbox"/>	\$550.00	\$1,200.00	\$1,750.00
CPCCLRG3001^	Licence to perform rigging basic level	<input type="checkbox"/>	\$550.00	\$1,350.00	\$1,900.00
CPCCLRG3002^	Licence to perform rigging intermediate level	<input type="checkbox"/>	\$550.00	\$1,450.00	\$2,000.00
CPCCLRG4001^	Licence to perform rigging advanced level	<input type="checkbox"/>	\$550.00	\$1,150.00	\$1,700.00
CPCCLSF2001^	Licence to erect, alter and dismantle scaffolding basic level	<input type="checkbox"/>	\$550.00	\$1000.00	\$1,550.00
CPCCLSF3001^	Licence to erect, alter and dismantle scaffolding intermediate level	<input type="checkbox"/>	\$550.00	\$1,100.00	\$1,650.00
CPCCLSF4001^	Licence to erect, alter and dismantle scaffolding advanced level	<input type="checkbox"/>	\$550.00	\$1,100.00	\$1,650.00
TLILIC0024^	Licence to operate a vehicle loading crane (capacity 10 metre tonnes and above)	<input type="checkbox"/>	\$550.00	\$1,300.00	\$1,850.00
TLILIC0005^	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)	<input type="checkbox"/>	\$250.00	\$600.00	\$850.00
TLILIC0020^	Licence to operate a slewing mobile crane (over 100 tonnes)	<input type="checkbox"/>	\$650.00	\$1,800.00	\$2,450.00
TLILIC0021^	Licence to operate a slewing mobile crane (up to 100 tonnes)	<input type="checkbox"/>	\$650.00	\$1,800.00	\$2,450.00
TLILIC0022^	Licence to operate a slewing mobile crane (up to 20 tonnes)	<input type="checkbox"/>	\$650.00	\$1,550.00	\$2,200.00
TLILIC0023^	Licence to operate a slewing mobile crane (up to 60 tonnes)	<input type="checkbox"/>	\$650.00	\$1,550.00	\$2,200.00
TLILIC0040^	Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity)	<input type="checkbox"/>	\$550.00	\$1,400.00	\$1,955.00

\*Please note: Co-contribution fees/Administration fees meet CSQ eligibility requirements.

^ In most cases SDS Training can supply Plant and Equipment however depending upon the Plant, Equipment, Location etc we may not be able to provide all. Please discuss this your SDS representative.

\*Please note: **Participants will be required to pay the co-contribution fee upfront** and to provide credit card details or a valid PO Number for the balance in order to enrol with SDS Training for unit(s) under the CSQ Short Courses General Construction Program – Table A. **Failure to achieve a competent result at the time of your registered course will result in your credit card or PO Number supplied being utilised for the CSQ subsidy amount. Students who do not attain competency on first attempt may re-sit assessment (for a fee) to attain the competency. Student's who attain competency on subsequent assessment will be eligible to apply for the associated rebate whilst funding is available under the current contract.**

**Table B –**

COURSE CODE	COURSE TITLE	INTEREST	PARTICIPANT CO-CONTRIBUTION/ADMIN	CSQ SUBSIDISED AMOUNT
AGAT	Asbestos general awareness training	<input type="checkbox"/>	\$0.00	\$150.00
BSBSUS211	Participate in environmentally sustainable work practices	<input type="checkbox"/>	\$0.00	\$250.00
BSBWHS414	Contribute to WHS risk management	<input type="checkbox"/>	\$0.00	\$400.00
CPCDE3014	Remove non-friable asbestos	<input type="checkbox"/>	\$50.00	\$250.00
HLTAID011	Provide first aid	<input type="checkbox"/>	\$50.00	\$100.00
MSMWHS217	Gas test atmospheres	<input type="checkbox"/>	\$50.00	\$200.00
TLID0020	Shift materials safely using manual handling methods	<input type="checkbox"/>	\$50.00	\$100.00
TLID3035	Operate a boom type elevating work platform	<input type="checkbox"/>	\$50.00	\$350.00
UEECD0007	Apply work health and safety regulations, codes and practices in the workplace	<input type="checkbox"/>	\$50.00	\$250.00
UETDREL006	Working safely near live electrical apparatus as a non-electrical	<input type="checkbox"/>	\$50.00	\$300.00
UETDRMP007^	Perform rescue from LV panel	<input type="checkbox"/>	\$50.00	\$50.00
WHSQH SRNCB01	Health and Safety Representative (HSR) - WHSQ approved training course – Initial (5 days)	<input type="checkbox"/>	\$300.00	\$650.00
WHSQH SRNCB02^	Health and Safety Representative (HSR) Refresher Course - WHSQ approved training course	<input type="checkbox"/>	\$50.00	\$300.00

**Table B – Co-contribution payable prior to course commencement. No CSQ subsidy rebate applicable on completion**

*\*All units of competency must be completed with a competent result within the contracted dates in order to receive subsidy. If you are unable to complete your course within this time frame or you are deemed not competent, you are required to cover the full cost of training; feel free to discuss with our team.*

*^ Mandated refresher course that are subsidised by CSQ*

CSQ APPROVED LICENCES

**The below can be used as a template, submitted document must include Employer letterhead & be signed by the Employer – INCLUDING EMPLOYER ABN.**

**\*If you have not been employed by the same employer within the past 6 months, you must provide an employer letter to support your employment history.**

**Employer Template**

Date: / /

SDS Training

E: [enquiries@sdstraining.edu.au](mailto:enquiries@sdstraining.edu.au)

Dear Sir / Madam

**Confirmation of Employer & Employee Status**

I confirm the below information to be true and correct and that the duties detailed are the employee’s substantive role.

I can be contacted on (Ph.) ..... to verify the details outlined on this letter.

<b>Employee Name:</b>	
<b>Job Title:</b>	
<b>Length of Employment:</b>	Commencement Date: ..... Cease Date: ..... (If applicable)
<b>Job Description/Duties:</b> <i>Please ensure to provide <b>detailed</b> information of your job description/role duties performed within the building or construction industry.</i>	..... ..... ..... ..... .....
<b>Apprentice Details (if applicable)</b>	Qualification Name: ..... Commencement Date: ..... Registration Number: .....

By signing below, I confirm the above-mentioned employee is employed in the Building and Construction Industry.

**Employer Signature:** ..... **Date:** .....

**Employer Name:** ..... **Position:** .....