

SDS Training has successfully been awarded short-course training subsidies for the Civil and Building Program for the funding period (October 01<sup>st</sup> 2022 – September 30<sup>th</sup> 2023).

Please send completed form with required evidence to: [enquiries@sdstraining.edu.au](mailto:enquiries@sdstraining.edu.au)

MANDATORY PRE - ELIGIBILITY QUESTIONS – Circle Yes or No to each of these			
Yes	No	I am currently employed by and/or contracted to a Registered Training Organisation	
Yes	No	I am currently enrolled and/or participating in a Queensland Secondary School Program	
Yes	No	I have accessed eight (8) short courses in total under the CSQ Short Course funding contract during the period of 1/10/2022 to 30/09/2023.	
Yes	No	I have accessed funding for 3 HRW Licence Units and/or 3 MPO Units under the CSQ Short Course funding contract during the period of 1/10/2022 to 30/09/2023.	
Yes	No	I am seeking Verification of Competency.	
Yes	No	I am an employee of an Authority (Not including local Councils)	
<b>** IF YOU HAVE SELECTED YES TO ANY OF THE ABOVE QUESTIONS, PLEASE CONTACT US ON 1300 000 737 PRIOR TO CONTINUING**</b>			
PARTICIPANT DETAILS:			
Full Name:		Date of Birth:	
Phone Number:		Email:	
Address:			
FUNDING ELIGIBILITY: (please select appropriate response/s)			
I currently hold	Australia/NZ Citizenship <input type="checkbox"/>	Australian Permanent Residency <input type="checkbox"/>	A Visa holder with relevant permission to work <input type="checkbox"/>
<b>**MANDATORY SUPPORTING EVIDENCE REQUIRED**</b>			
<b>Right to Work in Australia Evidence</b>	(1) One Required	<input type="checkbox"/> Green Medicare Card (Current) or My.gov – Medicare snapshot <input type="checkbox"/> Australian or New Zealand Passport (up to 6 months from expiry) <input type="checkbox"/> Australian or New Zealand Full Birth Certificate or Extract - a commemorative birth certificate cannot be accepted <input type="checkbox"/> Permanent Resident Visa with permission to work Valid Historical Certificate of Evidence of Residence Status issued by Home Affairs	
<b>I am (MUST SUPPLY EVIDENCE TO MATCH, AS OUTLINED BELOW)</b>	Currently Employed in QLD <input type="checkbox"/>	Currently Unemployed <input type="checkbox"/>	Self Employed in QLD <input type="checkbox"/>
<b>Permanently work in Queensland – Currently Employed</b>	(1) One Required	<input type="checkbox"/> QLeave Statement (current statement showing credits within last 4 years) <input type="checkbox"/> Relevant current Licence (as per listing on Pg 7) <input type="checkbox"/> Employer letter (on letter head and signed by the employer) confirming employment, role and duties in the Building and Construction industry <input type="checkbox"/> Statutory Declaration providing details of employment including role and duties within the Building and Construction Industry.	
<b>Permanently work in Queensland – Self Employed</b>	(1) One Required	<input type="checkbox"/> QLeave Statement (current statement showing credits within last 4 years) <input type="checkbox"/> Relevant current Licence (as per listing on Pg 7) <input type="checkbox"/> ABN/ACN registration showing ownership and Invoices for recent work in the industry <input type="checkbox"/> Statutory Declaration providing details of employment including role and duties within the Building and Construction Industry.	

<p><b>Unemployed eligible worker</b> (unemployed for a period not greater than 4 years who would otherwise meet the requirements of an Eligible Worker)</p>	<p>(1) One Required</p>	<p><input type="checkbox"/> QLeave Statement (current statement showing credits within last 4 years)</p> <p><input type="checkbox"/> Relevant current Licence (as per listing on Pg 7)</p> <p><input type="checkbox"/> Separation Certificate</p> <p><input type="checkbox"/> Statutory Declaration providing details of employment including role and duties within the Building and Construction Industry.</p>
<p><b>An active apprentice or trainee, registered in Queensland</b></p>	<p>(1) One Required</p>	<p><b>Apprenticeship/Traineeship must be on the CSQ approved listing - <a href="https://www.csq.org.au/apprentice-advance/">https://www.csq.org.au/apprentice-advance/</a></b></p> <p><input type="checkbox"/> Employer letter (on letter head and signed by the employer) confirming employment, role and duties in the Building and Construction industry</p> <p><input type="checkbox"/> DESBT Commencement letter to verify Commencement Date, Registration Number and Qualification</p>
<p><b>An unemployed cancelled apprentice or trainee in Queensland</b></p>	<p>(1) One Required</p>	<p><b>Apprenticeship/Traineeship must be on the CSQ approved listing - <a href="https://www.csq.org.au/apprentice-advance/">https://www.csq.org.au/apprentice-advance/</a></b></p> <p><input type="checkbox"/> DESBT Cancellation letter</p> <p><input type="checkbox"/> DESBT Cancelled apprentice training approval advice</p>

**EMPLOYMENT DETAILS**

I am employed in the Building and Construction Industry as defined by CSQ OR in the last FOUR (4) years I have been employed in the Building and Construction Industry as defined by CSQ

YES       NO

[https://www.csq.org.au/building-and-construction-industry-definitions-glossary/#:~:text=\(1\)%20The%20building%20and%20construction,repairing%20any%20of%20the%20following%E2%80%9494](https://www.csq.org.au/building-and-construction-industry-definitions-glossary/#:~:text=(1)%20The%20building%20and%20construction,repairing%20any%20of%20the%20following%E2%80%9494)

Name of Employer

Employer ABN		Dates of Employment	Start	
Job Title			Finish (if applicable)	

**PARTICIPANT DECLARATION**

- I declare that the information and supporting documentation provided is true and correct to the best of my knowledge. I understand it is a serious offence to provide false or misleading information.
- I declare that I have not previously completed the Unit of Competency /ies or Qualification that I am requesting funding for and accept that I will be responsible for payment of ALL course fees where it is proven that false or misleading information has been provided.
- I hereby give permission for SDS Training to conduct a DETConnect check.
- I hereby give permission for CSQ to contact me for the purposes of including but not limited to, a review and destination survey as well as current and future CSQ products and services.
- I have read the "Student Handbook" and any relevant information associated with the CSQ Funding as found at <https://sdstraining.edu.au/>
- I acknowledge and agree to the terms and conditions of this program, including but not limited to enrolment, training, assessment, fees and cancellation.
- I hereby give permission for SDS Training to validate my Apprenticeship/Traineeship status (if applicable)

**Participant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Students can undertake a maximum of eight (8) competencies in the Short Course Program including no more than 3 HRW Licences and no more than 3 MPO units.**

### Short Courses – Civil

Please indicate which courses you would like to participate in – **Maximum of 3 MPO units can be chosen.**

COURSE CODE	COURSE TITLE	INTEREST	PARTICIPANT CO-CONTRIBUTION*	CSQ SUBSIDISED AMOUNT
RIICCM202E	Identify, locate and protect underground services	<input type="checkbox"/>	\$58.00	\$227.00
RIIHAN301E	Operate elevating work platform	<input type="checkbox"/>	\$124.00	\$266.00
RIIHAN308F	Load and unload plant	<input type="checkbox"/>	\$34.00	\$266.00
RIIHAN309F^	Conduct telescopic materials handler operations	<input type="checkbox"/>	\$200.00	\$540.00
RIIHAN311F^	Conduct operations with integrated tool carrier	<input type="checkbox"/>	\$200.00	\$500.00
RIIMPO317F	Conduct roller operations	<input type="checkbox"/>	\$250.00	\$500.00
RIIMPO318F	Conduct civil construction skid steer loader operations	<input type="checkbox"/>	\$295.00	\$505.00
RIIMPO319E	Conduct backhoe/loader operations	<input type="checkbox"/>	\$345.00	\$505.00
RIIMPO320F	Conduct civil construction excavator operations	<input type="checkbox"/>	\$345.00	\$505.00
RIIMPO321F	Conduct civil construction wheeled front end loader operations	<input type="checkbox"/>	\$295.00	\$505.00
RIIMPO323E	Conduct civil construction dozer operations	<input type="checkbox"/>	\$345.00	\$505.00
RIIMPO324F^	Conduct civil construction grader operations	<input type="checkbox"/>	\$595.00	\$505.00
RIIMPO325E^	Conduct civil construction scraper operations	<input type="checkbox"/>	\$145.00	\$505.00
RIIMPO326E^	Conduct water vehicle operations	<input type="checkbox"/>	\$195.00	\$455.00
RIIMPO337E^	Conduct articulated haul truck operations	<input type="checkbox"/>	\$181.00	\$569.00
RIIMPO338E^	Conduct rigid haul truck operations	<input type="checkbox"/>	\$181.00	\$569.00
RIIWS202E	Enter and work in confined spaces	<input type="checkbox"/>	\$0.00	\$300.00
RIIWS204E	Work safely at heights	<input type="checkbox"/>	\$0.00	\$225.00
RIIWMG203/E	Drain and dewater civil construction site	<input type="checkbox"/>	\$0.00	\$227.00

*\*Please note co-contribution fees are based on Machinery pricing, location and minimum numbers; contact reception to verify co-contribution fee based on your individual circumstances. Should companies have access to appropriate machinery / facilities for training & assessment there may be a cost reduction. Machinery training and assessment is competency based - Students may need to undertake further training at an additional cost if they cannot demonstrate underpinning knowledge and skills.*

***^Students must supply required machinery for the nominated co-contribution fee.***

*\*All units of competency must be completed with a competent result within the contracted dates in order to receive subsidy. If you are unable to complete your course within this time frame or you are deemed not competent, you are required to cover the full cost of training; feel free to discuss with our team.*

## Short Courses – General

Please indicate which courses you would like to participate in - **Maximum of 3 HRW Licence units can be chosen.**

**Table A – High Risk Licences requiring WHSQ Assessment**

COURSE CODE	COURSE TITLE	INTEREST	*PARTICIPANT CO-CONTRIBUTION	CSQ SUBSIDISED AMOUNT (REBATE)	*TOTAL AMOUNT (UPFRONT FEE)
CPCCLDG3001	Licence to perform dogging	<input type="checkbox"/>	\$531.00	\$964.00	<b>\$1,495.00</b>
CPCCLRG3001	Licence to perform rigging basic level	<input type="checkbox"/>	\$541.00	\$1,249.00	<b>\$1,790.00</b>
CPCCLRG3002	Licence to perform rigging intermediate level	<input type="checkbox"/>	\$543.00	\$1,307.00	<b>\$1,850.00</b>
CPCCLRG4001	Licence to perform rigging advanced level	<input type="checkbox"/>	\$902.00	\$1,068.00	<b>\$1,970.00</b>
CPCCLSF2001	Licence to erect, alter and dismantle scaffolding basic level	<input type="checkbox"/>	\$567.00	\$928.00	<b>\$1,495.00</b>
CPCCLSF3001	Licence to erect, alter and dismantle scaffolding intermediate level	<input type="checkbox"/>	\$473.00	\$1,022.00	<b>\$1,495.00</b>
CPCCLSF4001	Licence to erect, alter and dismantle scaffolding advanced level	<input type="checkbox"/>	\$815.00	\$985.00	<b>\$1,800.00</b>
TLILIC0002	Licence to operate a vehicle loading crane (capacity 10 metre tonnes and above)	<input type="checkbox"/>	\$641.00	\$1,159.00	<b>\$1,800.00</b>
TLILIC0005	Licence to operate a boom-type elevating work platform (boom length 11 metres or more)	<input type="checkbox"/>	\$222.00	\$528.00	<b>\$750.00</b>
TLILIC0008	Licence to operate a non-slewing mobile crane (greater than 3 tonnes capacity)	<input type="checkbox"/>	\$600.00	\$1,250.00	<b>\$1,850.00</b>
TLILIC0010	Licence to operate a slewing mobile crane (up to 20 tonnes)	<input type="checkbox"/>	\$532.00	\$1,418.00	<b>\$1,950.00</b>
TLILIC0013	Licence to operate a slewing mobile crane (up to 60 tonnes)	<input type="checkbox"/>	\$548.00	\$1,402.00	<b>\$1,950.00</b>
TLILIC0014	Licence to operate a slewing mobile crane (up to 100 tonnes)	<input type="checkbox"/>	\$1,040.00	\$1,610.00	<b>\$2,650.00</b>
TLILIC0015	Licence to operate a slewing mobile crane (over 100 tonnes)	<input type="checkbox"/>	\$1,290.00	\$1,610.00	<b>\$2,900.00</b>

*\*Please note: Co-contribution fees are based on machinery pricing, location and minimum numbers; contact reception to verify co-contribution fee based on your individual circumstances. Should students have access to appropriate machinery/facilities for training & assessment there may be a cost reduction; feel free to discuss with our team.*

*\*Please note: **Participants will be required to pay the total amount upfront** in order to enrol with SDS Training for unit(s) under the CSQ Short Courses General Construction Program – Table A. Upon successful completion of unit(s) undertaken (Table A), participants will then be rebated the CSQ subsidised amount corresponding to their unit(s). **Upon failure of any unit(s) listed above, participants will not receive a rebate of the CSQ amount corresponding to their unit(s). Should students be unsuccessful on first attempt they may re-sit assessment (for a nominal fee) to attain the competency and the associated rebate whilst there is funding available under the current contract.***

**Table B –**

COURSE CODE	COURSE TITLE	INTEREST	PARTICIPANT CO-CONTRIBUTION	CSQ SUBSIDISED AMOUNT
<b>AGAT</b>	Asbestos general awareness training	<input type="checkbox"/>	\$0.00	\$150.00
<b>BSBOPS304</b>	Deliver and monitor a service to customers	<input type="checkbox"/>	\$0.00	\$240.00
<b>BSBSUS211</b>	Participate in environmentally sustainable work practices	<input type="checkbox"/>	\$0.00	\$240.00
<b>BSBWHS414</b>	Contribute to WHS risk management	<input type="checkbox"/>	\$0.00	\$360.00
<b>CPCDCDE3014</b>	Remove non-friable asbestos	<input type="checkbox"/>	\$125.00	\$225.00
<b>CPCDCDE3015</b>	Remove friable asbestos	<input type="checkbox"/>	\$1500.00	\$602.00
<b>CPCWHS1001</b>	Prepare to work safely in the construction industry (WHITE CARD)	<input type="checkbox"/>	\$0.00	\$120.00
<b>HLTAID011</b>	Provide first aid	<input type="checkbox"/>	\$23.00	\$108.00
<b>MSMWHS217</b>	Gas test atmospheres	<input type="checkbox"/>	\$48.00	\$202.00
<b>SGATF2F</b>	Silica General Awareness Training	<input type="checkbox"/>	\$0.00	\$152.00
<b>TLID0020</b>	Shift materials safely using manual handling methods	<input type="checkbox"/>	\$25.00	\$100.00
<b>TLID3035</b>	Operate a boom type elevating work platform	<input type="checkbox"/>	\$52.00	\$326.00
<b>UETDRRF004</b>	Perform rescue from a live LV panel	<input type="checkbox"/>	\$0.00	\$69.00
<b>WHSQHSRNCB01</b>	Health and Safety Representative (HSR) - WHSQ approved training course – Initial (5 days)	<input type="checkbox"/>	\$256.00	\$589.00
<b>WHSQHSRNCB02</b>	Health and Safety Representative (HSR) Refresher Course - WHSQ approved training course	<input type="checkbox"/>	\$290.00	\$268.00

**Table B – Co-contribution payable prior to course commencement. No CSQ subsidy rebate applicable on completion**

*\*All units of competency must be completed with a competent result within the contracted dates in order to receive subsidy. If you are unable to complete your course within this time frame or you are deemed not competent, you are required to cover the full cost of training; feel free to discuss with our team.*

## CSQ APPROVED LICENCES

*\*Interstate Licences Not Accepted*

Regulator	Description	Licence	Tick Applicable
QBCC	Trade Contractors	Brick & Segmental Paving	<input type="checkbox"/>
QBCC	Trade Contractors	Bricklaying & Block Laying	<input type="checkbox"/>
QBCC	Trade Contractors	Bricklaying and Blocklaying	<input type="checkbox"/>
QBCC	Trade Contractors	Cabinet Making	<input type="checkbox"/>
QBCC	Trade Contractors	Carpentry	<input type="checkbox"/>
QBCC	Trade Contractors	Concreting	<input type="checkbox"/>
QBCC	Trade Contractors	Fire Protection – Install and Maintain – Fire Doors and Fire Shutters	<input type="checkbox"/>
QBCC	Trade Contractors	Fire Protection – Install and Maintain – Fire Collars, Fire-Rated Penetrations and Fire-Rated Joint Sealing	<input type="checkbox"/>
QBCC	Trade Contractors	Fire Protection – Install and Maintain – Fire and Smoke Walls and Ceilings	<input type="checkbox"/>
QBCC	Trade Contractors	Floor Finishing and Covering (Hard Sector)	<input type="checkbox"/>
QBCC	Trade Contractors	Foundation Work (Piling and Anchors)	<input type="checkbox"/>
QBCC	Trade Contractors	Glass, Glazing and Aluminium	<input type="checkbox"/>
QBCC	Trade Contractors	Joinery	<input type="checkbox"/>
QBCC	Trade Contractors	Painting and Decorating	<input type="checkbox"/>
QBCC	Trade Contractors	Plastering Drywall	<input type="checkbox"/>
QBCC	Trade Contractors	Plastering Solid	<input type="checkbox"/>
QBCC	Trade Contractors	Plumbing and Drainage	<input type="checkbox"/>
QBCC	Trade Contractors	Roof and Wall Cladding	<input type="checkbox"/>
QBCC	Trade Contractors	Sheds, Carports and Garages	<input type="checkbox"/>
QBCC	Trade Contractors	Shopfitting (Trade)	<input type="checkbox"/>
QBCC	Trade Contractors	Steel Fixing	<input type="checkbox"/>
QBCC	Trade Contractors	Stonemasonry	<input type="checkbox"/>
QBCC	Trade Contractors	Structural Landscaping (Trade)	<input type="checkbox"/>
QBCC	Trade Contractors	Wall and Floor Tiling	<input type="checkbox"/>
QBCC	Trade Contractors	Waterproofing	<input type="checkbox"/>
QBCC	Builder	Low Rise ( <i>Contractor and nominee supervisor / Site Supervisor</i> )	<input type="checkbox"/>
QBCC	Builder	Medium Rise ( <i>Contractor and nominee supervisor / Site Supervisor</i> )	<input type="checkbox"/>
QBCC	Builder	Open ( <i>Contractor and nominee supervisor / Site Supervisor</i> )	<input type="checkbox"/>
QBCC	Builder	Restricted ( <i>Kitchen, Bathroom &amp; Laundry installation</i> )	<input type="checkbox"/>
QBCC	Builder	Restricted (Shopfitting)	<input type="checkbox"/>
QBCC	Builder	Restricted to structural landscaping	<input type="checkbox"/>
QBCC	Mechanical Services	Plumbing	<input type="checkbox"/>
ESO	Electrical	Electrical Mechanic Licence	<input type="checkbox"/>

**The below can be used as a template, submitted document must include Employer letterhead & be signed by the Employer.**

Employer Template		
<b>Business Name:</b>		
<b>Business Address:</b>	<b>City:</b>	<b>Postcode:</b>
<b>Ph:</b>	<b>Fax:</b>	<b>Email:</b>
<b>ABN:</b>		

Date: / /

SDS Training

E: [enquiries@sdstraining.edu.au](mailto:enquiries@sdstraining.edu.au)

Dear Sir / Madam

**Confirmation of Employer & Employee Status**

I confirm the below information to be true and correct and that the duties detailed are the employee’s substantive role.

I can be contacted on (Ph.) ..... to verify the details outlined on this letter.

<b>Employee Name:</b>	
<b>Job Title:</b>	
<b>Length of Employment:</b>	Commencement Date:..... Cease Date: ..... <i>(if applicable)</i>
<b>Project / Work Site Name:</b>	
<b>Duration at this Site:</b>	
<b>Job Description/Duties:</b> <i>Please ensure to provide <b>detailed</b> information of your job description/role duties performed within the building or construction industry.</i>	..... ..... ..... ..... .....
<b>Apprentice Details (if applicable)</b>	Qualification Name:..... Commencement Date:..... Registration Number:.....



By signing below, I confirm the above-mentioned employee is employed in the Building and Construction Industry as defined by CSQ:

[https://www.csq.org.au/building-and-construction-industry-definitions-glossary/#:~:text=\(1\)%20The%20building%20and%20construction,repairing%20any%20of%20the%20following%E2%80%94](https://www.csq.org.au/building-and-construction-industry-definitions-glossary/#:~:text=(1)%20The%20building%20and%20construction,repairing%20any%20of%20the%20following%E2%80%94)

**Employer Signature**.....

**Date**.....

**Employer Name**.....

**Position**.....